Using Your Zip ® 750MB Drive

Use the Zip 750MB drive just like any other drive on your computer. To access the Zip drive, insert a 750MB* Z disk, then select the Zip drive (or disk) icon on your computer. Store and copy files to and from the Zip drive us the same methods used for other drives on your system. For instructions on how to copy files, see Backing Up Disks or refer to the help files on your operating system.

* 750MB where 1MB=1 million bytes. The capacity reported by your operating system may vary.

The following topics are discussed in this section:

- How to Use the Zip Drive
- Inserting Zip Disks
- Ejecting Zip Disks
- Disk Eject in Case of Power Loss
- Compatibility with 250MB and 100MB Zip Disks
- Disconnecting the Zip 750MB Drive

How to Use the Zip Drive

The Zip drive is versatile, reliable, portable, compatible, cost-effective, easy to connect, magnetic storage for a your important files. The following are some of the things you can do with Zip drives and disks.

- Backing Up to the Zip Drive
- Restoring a Back Up
- Transporting Files on Zip Disks
- Using Zip Disks to Store Important Files
- Archiving Files to Zip Disks
- Using the Zip Drive to Assist in Upgrading Your Computer

Backing Up to the Zip Drive

- Using your Zip drive with the Iomega Automatic Backup software gives you an automatic backup of you important files. Iomega Automatic Backup will allow you to open or modify your backup files directly fron your Iomega drive—no need for complicated restores from compressed files.
- Using your Zip drive with Iomega Backup will allow you to back up your entire hard drive in the event of system crash.
- You can also simply drag and drop your files to the Zip drive.

For detailed instructions on how to use Iomega Software go to our support site at: www.iomega.com/support.

| top of page |

Restoring a Back Up

In order to restore the files you backed up to the Zip drive, you will need to know what Iomega software you us back up the files. For detailed instructions on how to use Iomega Software go to our support site at: www.iomega.com/support.

- Iomega Backup
- 1-Step Backup

PDF created with pdfFactory trial version www.pdffactory.com

- Iomega Automatic Backup

NOTE: If you did not use Iomega's software to back up your files, contact the manufacturer of the software you used for information on how to restore your files.

| top of page |

Transporting Files on Zip Disks

Do you need a way to carry your work project or school work with you, but floppy disks are too small and CD's too hard to update? Iomega Zip drives and disks are a great way to take your data with you. A popular way of transferring data from a hard drive onto a Zip disk is to drag-and-drop the files. Most software programs have a Save As feature that allows you to choose where you save your file to and what you want to name the file.

| top of page |

Using Zip Disks to Store Important Files

The Zip drive and disks can be used as additional storage for your computer, similar to having a second hard d With Iomega Zip disks, you can continue to purchase disks as you need the space to help prevent your hard dr from becoming cluttered. Listed below are some of the ways you can use the Zip disks for additional storage.

- Store personal files you use everyday on one Zip disk to easily find your files.
- Give each person who uses your computer a Zip disk for their own storage.
- Sort your files by category on different Zip disks (i.e. photos, downloads, music, etc.).

| top of page |

Archiving Files to Zip Disks

Archiving is a storage method that is used to clean files off of your hard drive that are not being used, but are s needed. Some examples of these types of files could include:

- Previous years tax information
- Previous years banking information
- Important e-mails
- Last semester's school projects
- Research papers

| top of page |

Using the Zip Drive to Assist in Upgrading Your Computer

The Zip drive makes it easy to save your files to Zip disks prior to upgrading your computer and then restore th files after you have finished upgrading.

PDF created with pdfFactory trial version www.pdffactory.com

NOTE: Iomega currently is offering the Windows XP migration tool to assist you in upgrading your computer to Windows XP. This tool can be downloaded for free from our Software Download website at www.iomega.com/software.

| top of page |

Inserting Zip Disks

When you insert a Zip disk, the green activity light on the Zip drive will flash momentarily, then go out. (If the lig continues to blink slowly, push the disk eject button to eject the Zip disk, then reinsert it.)

| top of page |

Ejecting Zip Disks

Mac® OS Systems: Select the Zip drive (or disk) icon and use the **Put Away** command in Mac OS 8.6 through or the **Eject** command in Mac OS X version 10.1 or higher from the File Menu, or drag the Zip drive (or disk) ic onto the **Trash** icon. The disk eject button will not eject a Zip disk that is mounted on the Mac desktop.

Windows® 98/98SE Systems: Push the disk eject button or use the IomegaWare™ software eject command. command is available when you right click the Zip drive icon in **My Computer** or **Windows Explorer**.

Windows Me/2000/XP Systems: Use the IomegaWare software eject command. This command is available v you right click the Zip drive icon in **My Computer** or **Windows Explorer**.

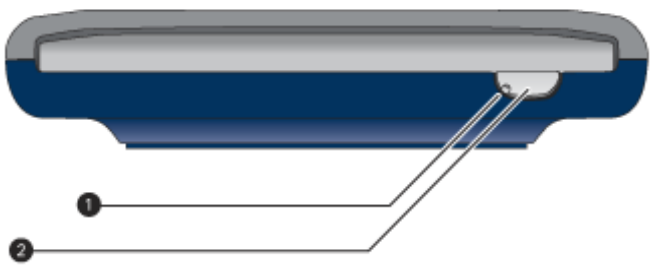
CAUTION! To avoid damage to the Zip drive or disk, always remove the disk when it is not in use or before disconnecting or moving your Zip drive.

| top of page |

Disk Eject in Case of Power Loss

The Zip drive must be powered on for normal disk insertion and removal. To eject a disk during a power failure disconnect the power supply if one is connected, then disconnect the USB or FireWire cable from the Zip drive Then push a straightened paper clip into the disk eject hole (1) on the front of the Zip drive to eject the Zip disk

CAUTION! Never use this disk eject procedure while the USB or FireWire cable is connected to the Zip drive. Never force a disk into or out of the Zip drive as this could damage the drive.



1. Disk Eject Hole
2. Eject Button/Activity Light

PDF created with pdfFactory trial version www.pdffactory.com

| top of page |

Compatibility with 250MB and 100MB Zip Disks

The Zip 750MB drive features backward compatibility that allows you to read and write to 750MB and 250MB Z disks, and read only from 100MB Zip disks. Performance when writing to a 250MB Zip disk is significantly redu because of the higher capacity of the Zip 750MB drive. To maximize performance of your Zip 750MB drive, you should use 750MB Zip disks.

Here are some important things to know about using 750MB, 250MB and 100MB Zip disks and drives together:

1. If the Zip drive appears to hang when you are writing to a 750MB or 250MB Zip disk, verify that the drive operating correctly by checking that the green activity light is blinking randomly. (A slow, steady blink ma indicate a problem with the drive. If there is a slow, steady blink, try pushing the disk eject button to ejec disk, then reinserting it.)

2. You can use the Short Format option if you need to format a 750MB or 250MB Zip disk; or the Long For option on 750MB Zip disks, in the Zip 750MB drive.

   NOTE: The 750MB Zip drive will not support the Short Format option for 100MB Zip disks or the Long Format option for 100MB or 250MB Zip disks.

3. A 750MB Zip disk cannot be used in a Zip 250MB or Zip 100MB drive; the Zip 250MB or Zip 100MB driv will automatically eject a 750MB disk.

4. You can read and copy files from a 100MB Zip disk, but you can't write to the disk in a Zip 750MB drive.

   Without IomegaWare Installed

   Performing any function besides reading the 100MB Zip disk will cause the operating system to present warning dialog box stating the operation was not successful.

   With IomegaWare Installed

   - When you insert a 100MB Zip disk into the Zip 750MB drive you will be warned that you cannot w to the disk. The warning dialog box will have a "Don't remind me again" check box that can be tur off, otherwise this warning will be displayed each time you insert a 100MB Zip disk.
   - If you try to copy to, move, rename or delete items from the 100MB Zip disk you will receive a warning message that states the operation was not successful.
   - If you try to create a shortcut, file or folder, change the volume information or disk attributes on a 100MB Zip disk, an operating system dialog error will state the disk is write-protected. This write protection can't be removed.

5. If you encounter any problems using 250MB or 100MB Zip disks in your Zip 750MB drive, go to the supp site at: www.iomega.com/support.

| top of page |

Disconnecting the Zip 750MB Drive

When you shut down your system, you may want to disconnect power to the Zip drive. It will not harm the drive leave it powered up. Disconnecting the power supply from the drive is an easy way to power down the Zip drive

PDF created with pdfFactory trial version www.pdffactory.com

If you disconnect power from the drive but leave the power supply plugged in, the power draw is less than 2 wa
(less than half the power needed for a night light). The easiest way to power down completely is to plug the po
supply into the power strip with the computer. Then use the power strip switch to power down both the comput
and the Zip drive. Before disconnecting the Zip drive, eject disks from the Zip drive.

Mac OS Users:

1. Ensure all files or programs are closed.
2. Select the Zip drive (or disk) icon and use the:
   - **Put Away** command in Mac OS 8.6 through 9.x, or
   - The **Eject** command in Mac OS X version 10.1 or higher from the File Menu, or
   - Drag the Zip drive (or disk) icon onto the **Trash** icon, or
   - In Mac OS X you can **Control Click** the desktop icon and select **Eject**.
3. You can then safely disconnect the drive.

Windows PC Users:

Use the **Device Stop Utility** before you disconnect the drive, power, or the USB or FireWire cable.

1. Ensure all files or programs are closed.
2. Double click the **Unplug or Eject Hardware** icon on the taskbar.



3. Select the Zip drive (or disk) icon and click **OK**.
4. You can then safely disconnect the drive.

| top | home |

Copyright © 2002
Iomega Corporation
All rights reserved

PDF created with pdfFactory trial version www.pdffactory.com